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ER-6-8683

1 April 1955

MEMORANDUM FOR: Deputy Director (Plans)

THRU : Deputy Director (Support)

FROM : Director of Logistics

SUBJECT : Inspector General's Survey of the Office of Logistics; Recommendation that Office of Logistics in Cooperation with DD/P Inventory all TSS and other DD/P Printing Facilities and Programs.

1. The Inspector General conducted a survey of the Office of Logistics and submitted a report of this survey to the Director of Central Intelligence on 22 January 1955. Certain of the recommendations contained in this report require implementation by components outside of the Office of Logistics or joint implementation. The following recommendation requires the joint implementation of DD/P and the Office of Logistics:

"a. The Agency's statutory authorization for maintaining printing and reproduction services is adequate and is reflected in Section 10(a) of the CIA Act of 1949, which states in part that Agency funds 'may be expended for . . . purchase or rental and operation of photographic, reproduction, . . . duplication and printing machines, equipment and devices . . . ; printing and binding . . . ' .

"b. As has been shown, the Agency's printing and reproduction operations are substantial; they will continue to be, come hot or continue cold war. Given this fact, plus the requirement for expensive specialized equipment and selected skilled personnel, these operations particularly lend themselves to centralized responsibility. To a great extent the Printing and Reproduction Division has the responsibility to provide centralized services to all Agency components. It also serves the NSC. However, some of CIA's printing and reproduction facilities are wholly or partially operated by others than this Division. Thus, many offices and staffs in all major components operate "graphics" sections for the preparation of visual materials; the GPO-State Service printing plant in the basement of North Building is under the jurisdiction of the GPO but performs 90% of its


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engaged in unspecified printing and reproduction activities.
Respecting these uncentralized facilities:




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2. The Office of Logistics has concurred in this recommendation and has agreed to prepare a study outlining procedure for conducting this inventory in cooperation with DD/P.



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4. There have been recent developments which will have a bearing on this study. These are (a) a survey of printing requirements and facilities in the Far Eastern area now being jointly conducted by the Far East Division, Management Staff, and Office of Logistics, and (b) a  regulation on printing which is now being coordinated at the working level.

5. In view of the above it is suggested that DD/P and the Office of Logistics jointly develop plans for making the recommended study. It is recommended that DD/P appoint a representative to work with a representative of the Office of Logistics for this purpose.

/s/


Acting Director of Logistics

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